

DR. L.K.V.D. COLLEGE, TAJPUR

(A constituent unit of L.N. Mithila University, Darbhanga)

AQAR: 2015-16

Prepared by:

Internal Quality Assurance Cell (IQAC)

Dr. Prabhat Ranjan Karn

Coordinator

Dr. Anil Kumar mandal

Principal

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Dr. L. K. V. D. College

1.2 Address Line 1

Tajpur

Address Line 2

Samastipur

City/Town

Samastipur

State

Bihar

Pin Code

848130

Institution e-mail address

drlkvdcollege@gmail.com

Contact Nos.

+919431632410

Name of the Head of the Institution:

Dr. Anil Kumar Mandal

Tel. No. with STD Code:

06274- 282073

Mobile:

+919431632410

Name of the IQAC Co-ordinator:

Dr. Prabhat Ranjan Karn

Mobile:

+919431632410

IQAC e-mail address:

drlkvdcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.drlkvdcollege.in

<http://www.drlkvdcollege.in/AQAR2015-16>

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	58.25	2005	2005
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10-12-2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR –	29-06-2016	(DD/MM/YYYY)
ii. AQAR-	29-06-2016	(DD/MM/YYYY)
iii. AQAR-	29-06-2016	(DD/MM/YYYY)
iv. AQAR-	29-06-2016	(DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☐ No ☒

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

NA

1.11 Name of the Affiliating University (*for the Colleges*)

L. N. Mithila University, Darbhanga

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (Specify)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

Nil

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

07

2.10 No. of IQAC meetings held - 04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Encouraged various departments in subscribing Journals.
- Helped in subscription of INFLIBNET.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To arrange Placement Drive	Target achieved
Organizing two Seminars at Institutional level.	Target achieved
Organizing local educational trip for Botany Students	Target achieved

* Attach the Academic Calendar of the year as Annexure.

☐
☒

2.15 Whether the AQAR was placed in statutory body Yes No

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Follow-up action was taken with minor correction.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	13	Nil	Nil	Nil
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	13	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	13

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi were framed by the University however in the Undergraduate syllabi revision/ update, College Faculty actively participated as subject experts.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	03	08	01	

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	20	-	-	-	-	-	-	12	20

2.4 No. of Guest and Visiting faculty and Temporary faculty

12

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	05	01
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- For the improvement of result of final year degree students test examination was conducted with question papers as per pattern of University exam.
- Unit tests were also conducted.
- Internal assessment examination including seminar, quiz conduct, attendance were conducted and students were evaluated.

2.7 Total No. of actual teaching days during this academic year

232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N.A.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	No	No
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons	1236	2	31	61	-	94
B.Sc. Hons	223	4	28	60	-	92
B.Com. Hons	116	2	32	59	-	93

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC plays crucial role in the development of teaching and learning processes. In this context, IQAC has taken the following efforts for students and teachers.

For faculty members:

- Encourage and help faculty to use modern techniques of teaching using ICT.
- Motivate teachers to follow academic calendar/ teaching days as prescribed by the University.
- Carried out evaluation of the faculties from respective students with the help of questionnaire.

For students:

Encouraged the students for regular attending of classes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	02
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	07

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	13	Nil	Nil
Technical Staff	03	21	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To inculcate the climate of research, College has constituted a research committee. The main objective of this committee is to encourage and help the faculty and the students to undertake the research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	-	02
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	11	
Non-Peer Review Journals	-	23	
e-Journals	-	01	
Conference proceedings	-	09	

3.5 Details on Impact factor of publications: N.A.

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : N.A

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

17

28

3.19 No. of Ph.D. awarded by faculty from the Institution

22

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level

07

State level

03

National level

01

International level

-

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

04

State level

01

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum	06	College forum	13
NCC		NSS	13
		Any other	06

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adoption of Village- Bharokhara, Tajpur, Samastipur
- Cleaning of College roads and campus.
- Blood donation Camp
- Polio Awareness Programme
- Environmental Awareness Programme
- Female Literacy Awareness Programme
- Voters Awareness Programme
- Traffic Awareness Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 acrs.	1 acre	State Government&U.G.C.	12
Class rooms	12	14	Old	26
Laboratories	02		University	02
Seminar Halls	01	01	U.G.C.	02
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Central Library, the heart of the College, is fully equipped with modern facilities to cater the needs of students, faculties and the members of the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10970	1036858	280	90105	11250	1126963
Reference Books	7152	633268	203	73141	7355	706409
e-Books	0	0	0	0	0	0
Journals	43	10950	14	3100	57	14050
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	Yes	Yes	Yes	Yes	Yes	Yes	
Added	07	Yes	Yes	Yes	Yes	Yes	Yes	
Total	25	Yes	Yes	Yes	Yes	Yes	Yes	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The computer with internet access is made available to departments.
- Many teachers deliver their lecture using power point presentations.
- The Seminar Hall is well equipped with interactive board, LCD projector and all the accessories required for various kinds of presentation.
- The entire office work is executed using the computer.
- Computer facility with internet access is made available to the College students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	100000
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	800000
iv) Others	Nil
Total :	1800000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The efforts taken by the IQAC for enhancing the Student Support Services are as follows:

- Improving the information of support services in the prospectus.
- Receiving the feedback from the students on the utility of support services.
- Provide guidance to the needy students.
- Mentor system initiated.

5.2 Efforts made by the institution for tracking the progression

The attempts made by the institution for tracking the progression of the students are:

- Arranged various excursion/ educational trips.
- Arranged placement interviews.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2704			

(b) No. of students outside the state

Nil

Nil

(c) No. of international students

Men	No	%	Women	No	%
	0	0		0	0

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
579	367		1313	-	2259	704	407	-	1491	02	2604

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Minority coaching, pre service coaching.

No. of students beneficiaries

350

5.5 No. of students qualified in these examinations

NET	NA	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	NA	UPSC	NA	Others	NA

5.6 Details of student counselling and career guidance

Mentorship system through career and counselling cell

No. of students benefitted

21

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

For the empowerment of girl students the Women Empowerment Cell organised the following programme.

Conducted Awareness Programme for Women Empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students@12.5%	Amount
Financial support from institution	339	44748/-
Financial support from government	NA	0
Financial support from other sources	22	280000/-
Number of students who received International/ National recognitions	NA	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Purified Cold Water Facility provided

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To develop and empower youth through education that fosters knowledge and skills, promotes values of equality, secularism and national integration, moulds character through discipline and rigour.

Mission:

- To follow up its glorious tradition of excellent academic performances, inclusive growth as well as quality assurances with equal opportunities.
- To increase female participation in the field of higher education as a part of the legacy of this town.
- To provide access to higher education to a greater number of students particularly from the weaker sections, irrespective of religion, caste or creed through formal and non-formal (distant learning) mode without compromising with quality.
- To impart quality based higher education with a view to acquiring knowledge and developing skills among the students to generate new vistas of resources for the country. To develop knowledge of liberal arts, basic sciences, biological sciences, social sciences, physical education and other multi-disciplinary courses of modern relevance.
- To develop a responsible, sensitive youth force who have social commitments for the greater section of society at large.
- To lay emphasis on value education so that the students would become worthy citizens with noble ideals of serving their country.

- To promote analytical and empirical research and micro-studies in basic and social sciences, and humanities with special emphasis on the needs and problems of the allied areas.
- To ensure accountability to the society and create accountability at all levels.
- To build up a general environmental awareness and a community feeling for the locality at the micro level along with the current ecological consciousness on the global issues at the macro level.

6.2 Does the Institution has a management Information System

Yes, the College uses ICT as a important tool in all administrative matters.
The accounting process is partially computerized. Library is computerized

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum has been re-designed and updated keeping in view the recent trends.

6.3.2 Teaching and Learning

Differentiated Teaching for slow learner.

6.3.3 Examination and Evaluation

The following methods adopted.

- Using advanced method for teaching
- Conducting Unit tests, group discussions and home assignments etc.
- Conducting preliminary examinations with innovative known and unknown options.
- Exposing students for outdoor learning through educational trips, excursions, camps etc.
- Motivating students for research activities

6.3.4 Research and Development

- Establishing research committee for inculcating research atmosphere.
- Motivating teachers to take research projects.
- Planning to publish research journal of the College.
- Supporting teachers with study leaves, Special casual leave for attending Seminar/ Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Keeping in view the importance of ICT, Library is being gradually automated.

6.3.6 Human Resource Management

- Students are involved in a variety of activities like, NSS, Social and Cultural activities etc.
- Feed backing through parent meetings
- Alumni are encouraged to take interest in the welfare of the College through Alumni Association.
- Council members through monthly meetings
- Non-teaching staff through computer literacy

6.3.7 Faculty and Staff recruitment

At State Level.

6.3.8 Industry Interaction / Collaboration

Industry interaction is promoted with collaboration.
Collaborations with nearby colleges.

6.3.9 Admission of Students

Based on merit adopting reservation as per State Govt. norms. Merit List of Students for admission is being prepared with the help of ICT.

6.4 Welfare schemes for

Teaching	NA
Non teaching	NA
Students	SC/ST/EBC/BC/Handicapped Stipend and free ship Scheme.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	Yes	L.N.M.U

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Regular meetings with parents Teacher Association.

6.13 Development programmes for support staff

The support staffs play an important role in the development of the institution. Taking into consideration their health and recreation following activities have been introduced,

- Time bound allotted duties.
- Advance payment in emergency.
- Annual meeting of staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College is located in thickly populated area. Nevertheless, the College promotes campus development through planting a variety of trees and ornamentals. They add beauty to the campus. The waste water from the laboratories is passed into the soak pits.
- Use of polythene & smoking banned in the College campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Differentiate teaching helps in bringing slow learner at par with general students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Updatons of the College website as a tool of ICT :

Tender notices and all student related activities are regularly uploaded on College website.

To activate placement : Placement Drive organized

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- (1) Interactive Teaching and Learning methods.
- (2) Environmental awareness.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- (1) Environmental studies as a compulsory paper at U.G. Level.
- (2) Clean Campus drive of the College by the N.SS Volunteers.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

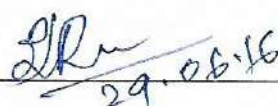
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution wishes to wipe out the short comings of the swot and aims at maintaining goal in life.

8. Plans of institution for next year

- (1) Science Faculty.
- (2) Commerce Faculty should be started& other Vocational courses.

Name Dr. Prabhat Ranjan Karn


Signature of the Coordinator, IQAC

Name Dr. Anil Kumar Mandal


Signature of the Chairperson, IQAC